

**Section**

Section 11 - Grants &amp; Allowances

**Minute #**

18

**Part #**

1

**Date of Minute**

5/3/1988

**Revision Date**

7/23/2024

**CC****SCHOLARSHIP GRANTS FOR CHILDREN OF OFFICERS AND AUXILIARY CAPTAINS (Effective July 1, 2024)**

The Territorial Commander, upon the recommendation of the Territorial Finance Council and in accordance with national uniformity, has approved the following:

**A. PURPOSE**

The scholarship grant applies to the children of active and retired officers. Children of officers serving in non-USA appointments will be allowed this consideration covering periods when the child attends school either in the United States or in an approved American school abroad. Funding will be determined by the home territory. The purpose of this plan is to render financial assistance to officers' children who desire to pursue higher or specialized education as defined below, and/or who desire to enter the College/School for Officer Training.

**1. Higher Education**

Studies above the high school level for which credits are given toward a college degree (whether or not the individual contemplates completion of the total college curriculum), and for which credits are transferable to accredited schools of higher learning; Bible college whose credits may or may not be transferred to other schools of higher learning; postgraduate courses.

**2. Specialized Education**

Specialized studies offered (1) by a technical, vocational, or business school or college, or by a Bible or law school, in a program which (a) qualifies for credit towards a bachelor's (or higher) degree; or (b) trains individuals for employment in recognized occupations, including nurses' training (which may also be pursued in connection with studies toward a degree), secretarial courses, social work courses, and courses that are of post high school level which are designed to help physically and/or mentally challenged children train for a vocation, and (2) by an educational organization (a) which is authorized under Federal or state law to offer such program, and (b) which is accredited by a nationally recognized accrediting agency.

### 3. College/School for Officer Training

#### B. CONDITIONS

To qualify for the grant, the following conditions must be met:

1. Child must have reached his/her eighteenth (18th) birthday or have graduated from high school.
2. It is understood that scholarship grants will only be excluded for purposes of Federal income, SECA and FICA taxes to the extent that they are applied towards "qualified" expenses: that is, tuition, fees, books, supplies, and equipment, which expenses do not include room and board.
3. Child must be a full-time student participating in a post high school education as described above.
4. Scholarship will not be granted for correspondence courses, part-time or evening school classes, except when student attending evening classes is a full-time student.
5. Application for scholarship grant MUST be made BEFORE or WITHIN the school year, otherwise the amount for that year is forfeited.
6. To qualify for the grant in the first year, the officer's child must have a "C" average, or better, from a secondary school.
7. Under extenuating circumstances, an officer's child who does not have a "C" average in a secondary school, can be accepted on a one-year probationary period. At the end of that period, the student must have achieved a "C" average, or better, or must forfeit further scholarships.
8. Where a student has not graduated from a secondary school but has passed a high school equivalency test, that student may be accepted on a one-year probationary period. At the end of that period, the student must have achieved a "C" average, or better, or must forfeit future scholarships.
9. Continued eligibility for grants will be determined as applications are received, on the basis of the student's maintaining a "C" average, or better, and otherwise meeting conditions for receipt of grants set forth in this minute.

#### C. PAYMENT

1. The scholarship grant, except as provided below, shall not exceed \$9,594 per academic year for four years.
2. In the case of nurses training programs or an accelerated college course in which students go to school 12 months of the year and complete the course in three years, the maximum grant of \$38,376 may be paid over a period of three years rather than four, but not in excess of \$12,792 per year.
3. An officer's child who enters the College/School for Officer Training is eligible to receive scholarships up to \$9,594 per year during the period the child is in residence at the College/School for Officer Training. The total amount of the grant, including amounts paid prior to entering the College/School for Officer Training, shall not exceed \$38,376.
4. The maximum annual allowance will be \$9,594 for the appropriate forty-week year. Academic years may commence in fall or winter/spring semesters. The total grant will not exceed eight (8) semesters. Student nurses and students in an accelerated program (see section C, 2) may draw \$12,792 per year (payable semi-annually) for a three-year course of training.
5. If the education of an officer's child is interrupted by military service and he/she continues after completing a tour of duty, the maximum allowance may be drawn over a period of four years.
6. If an education cannot be immediately commenced or is interrupted for reasons such as health or economy, grants may still be paid, but not exceeding \$38,376. Eligibility will cease at age 29, with the exception of interruption for military service.

7. The age limitation will be waived for cadets entering the College/School for Officer Training.

***Note: If the grant is approved, it will be made payable to the student or a qualified matching grant educational institution and be excludable for purposes of Federal income, SECA and FICA taxes according to the terms stated in Section B.2.***


#### D. PROCEDURE

1. Application for a grant must be made by letter or e-mail. Forms will then be provided for submission, with such additional information as may be necessary as directed by the appropriate headquarters. The application is to be finalized at the Education Department or equivalent at national/territorial headquarters for approval by National Business Council/Territorial Finance Council.

2. Applications for scholarship grants for children of officers in field and divisional appointments are to carry the divisional finance board's/council's approval if the grant is funded at field or command level.

3. No payment may be drawn until the approved application, has been received by the applicant.

4. Payment should be charged to the appropriate account as specified in the accounting guide.

*Related National Minute: Officers' Tax Grant* 

Issued at the direction of the Territorial Commander on July 23, 2024.

Colonel Thomas C. Loudon  
CHIEF SECRETARY

May 2009 CC pp 244-250

May 2010 CC pp 396-402

May 2011 CC pp. 232-239

February 2012 CC pp. 68-75

May 2012 CC pp. 465-471

May 2013 CC pp. 392-398

May 2014 CC pp. 351-357

May 2015 CC pp. 826-833

May 2016 CC pp. 423-429

May 2017 CC pp. 239-245

May 2018 CC pp. 220-226

May 2019 CC pp.400-406

May 2020 CC pp. 719-725

May 2022 CC pp. 374-380

May 2024 CC CCI-00001046

#### **Print Version**

Sec 11 - Min 18 - Part 1 - printable (fileproxy/77b269cb-da29-429e-b65a-d0503b2dc9c6/feb66f77-93f2-49b9-8f7d-e919fe7b8558\_Sec 11 - Min 18 - Part 1 - printable.docx)

**APPLICATION FOR SCHOLARSHIP GRANT  
FOR CHILDREN OF OFFICERS AND AUXILIARY CAPTAINS**

**INSTRUCTIONS:** Before completing this application, please read the guidelines regarding the qualifications and procedures for applying. Print or type all information in **color** and send the **original or colored pdf** (*no black and white copies or faxes allowed*) application along with supporting documentation to the officer's Unit Commander/Department Head. **The Unit Commander/Department Head should then forward the application to the Territorial ORD Department.**

Name of Student \_\_\_\_\_  
Last First Middle/Maiden

Name of Officer \_\_\_\_\_  
Last First Middle Rank

Home Address of Officer \_\_\_\_\_  
Street  
\_\_\_\_\_  
City State Zip

Appointment **and** Division of Officer \_\_\_\_\_

Student's Birthday \_\_\_\_\_ Student is at least 18 years old: Yes ( ) No ( )

High School Graduation Date: \_\_\_\_\_ Student Social Security # \_\_\_\_\_

Name of College/University \_\_\_\_\_

Type of Program: Higher Education \_\_\_\_\_ Specialized Education \_\_\_\_\_ C.F.O.T. \_\_\_\_\_

Dates of School Term \_\_\_\_\_ Year in School \_\_\_\_\_  
1<sup>st</sup> /2<sup>nd</sup> /3<sup>rd</sup> /4<sup>th</sup>

Major Field of Study \_\_\_\_\_

Will Applicant Be a Full-time Student? Yes ( ) No ( )

Current G.P.A.\* (Final High School G.P.A. if 1<sup>st</sup> year application): \_\_\_\_\_

*\*G.P.A. must be a "C" average or higher; otherwise 1 year probationary status to meet "C" average to continue grant.*

Has Applicant Completed Military Service? Yes ( ) No ( ) Date of Discharge \_\_\_\_\_

**YOU MUST SEND THE APPROPRIATE TRANSCRIPT OF WORK COMPLETED WITH THIS APPLICATION.** If this is your first application, you must submit your high school transcript or most recent college transcript. If this is not your first application for a scholarship grant, you must send a copy of your grade report for which you drew your last scholarship grant or a transcript of the last year of college completed. You must also include a copy of your confirmed registered course list for the academic year in which you are applying.

**SCHOLARSHIP REQUEST**

\_\_\_\_\_ \$9,594.00 Traditional Academic Year (\$4,797.00 per term) Two Semesters - 40-week school term

\_\_\_\_\_ \$9,594.00 (3,198.00 per term) Fall, Spring and Summer Term option for Online only options\*\*

\*\* In this option the officer and student elects to receive the Officer Child Grant across three (3) terms instead of two (2). This option is designed to accommodate Online college programs. Once selected, this cannot be changed for the remainder of the academic year.

I have drawn the following scholarship grant(s) from The Salvation Army (list amount drawn for full school year):

*ex. Academic Year: 2018-19 Amount Received: \$ 8,000.00*

Academic Year: \_\_\_\_\_  
Academic Year: \_\_\_\_\_  
Academic Year: \_\_\_\_\_  
Academic Year: \_\_\_\_\_

I understand that this grant qualifies as a scholarship only if it is used for tuition and educational expenses (books, supplies, and equipment) **excluding** Room & Board and that only in this case is it excluded for purposes of federal income, SECA, and FICA taxes. **I attest that these funds will be used for the purposes described here.**

**I understand that while this application may be approved for a full year, it is payable semi-annually or tri-annually and I will follow the necessary steps as outlined by the ORD Department to receive each portion of the grant.**

Officer-Parent Signature \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Student-Applicant Signature \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

**APPROVED:**

Divisional Finance Board Stamp **OR** attach TSAMM DFB Approval:

Unit Commander/ Section Head (THQ) \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Secretary for Personnel \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_